

# **Cold Ashby Parish Council**

**A meeting will be held on Wednesday 1<sup>st</sup> May 2024 at 7.30 pm at Cold Ashby Pavilion.**

**Councillors are summoned to attend this meeting of the Parish Council.**  
**Members of the public and press are invited to attend.**

## **Agenda**

**Present:** to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

**Interests:** Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

**24.5.1 - Apologies:** to **receive and consider** apologies for absence. (Apologies received: Councillor Rachel Williams)

**24.5.2 - Minutes:** to **approve** minutes of the meeting of the Council held on April 3<sup>rd</sup> 2024.

**24.5.3 - Matters arising:** to **note for information only** any relevant matter arising from the approved minutes.

**24.5.4 - Open forum:** to receive and discuss matters raised by members of the public present at the meeting.

**24.5.5 - Accounts:** Members are asked to **approve** the attached accounts for May and **authorise** the payments contained in them. Details of payments and the new balance are reported in Annex 1, a copy of which will be emailed to members in advance of the meeting.

- To approve transfer of £1000 to reserves (savings account).
- To approve expenditure for storage of recordings of Parish council meetings.

**24.5.6 - Community litter pick** to agreed date (in readiness for open gardens event).

**24.5.7 - Planning matters**

**24.5.8 - Defibrillator.** Clerk to update.

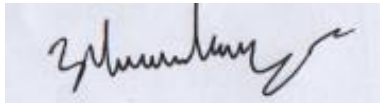
**24.5.9 - 59/60 Bus:** to receive an update.

**24.5.10 - Environment:** to discuss and agree actions relating to any environment matters (public rights of way, community assets/spaces etc)

**24.5.11 - D-Day Celebrations.** Clerk to update.

**24.5.12 - Verbal Reports:** from council representatives on other bodies.

**24.5.13 - Post:** to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda. Letter from Buckby Library Hub

A handwritten signature in black ink, appearing to read 'Jonathan Ward-Langman', is written on a light blue background.

**Jonathan Ward-Langman April 24<sup>th</sup> 2024**



# Draft Minutes

## Cold Ashby Parish Council

Minutes of the meeting held on Wednesday 3rd April 2024 at 7.30 pm at Cold Ashby Pavilion.

**Present:** Councillors Roper (Chair), Bailey, Peel, Taylor, Richard Williams, RL Williams. 4 members of the public. Councillor Kevin Parker (West Northamptonshire Council, Brixworth).

No conflicts of interest were declared.

The meeting was recorded by the Council and a member of the public.

The meeting started at 7.30p.m.

**24.4.1 - Apologies:** Councillors Harpham and Rachel Williams.

**24.4.2 - Clerk:** Appointment of the new Clerk was confirmed. The Council thanked Natalie Heath for her work as Parish Clerk.

**24.4.3 - Minutes:** minutes of the meeting of the Council held on the 6th March 2024 were approved unanimously.

**24.4.4 - Matters arising:** None.

**24.4.5 - Open forum:**

Representations were made regarding the following:

- **59/60 Bus service** see item 24.4.13, below.
- **Recording of Council meetings:** draft policy to be discussed at Council AGM.
- **Car parked** on Main Street. **Clerk to report to Police.**
- **Black Horse Public House.** Query regarding scaffolding. **Clerk to investigate.**
- **Councillor Taylor reported on:**
  - Consultation on West Northants Local Plan.
  - Updating Clerk's details

**24.4.6 – Parish Council Noticeboard:** Councillor Taylor agreed to review the Parish Council noticeboard and manage posting in future.

**24.4.7 – Accounts:** The attached accounts for April were unanimously approved and payments referenced were authorised.

It was agreed that transfer of a sum to the Council's savings account (£1000) should be considered at the meeting in May.

**24.4.8 - Planning Application:** 2023/7752/LBC Home Farm Church Lane Cold Ashby NN6 6EG. Discussed. Council unanimously agreed to submit no comments.

**24.4.9 – Memorial inscription:** additional inscription to an existing memorial (Mr and Mrs Wright) unanimously approved.

**24.4.10 – DCK Payroll charges:** Members noted an increase in payroll processing charges. Service to be extended for first quarter of 2024-5. Clerk to review and assess whether service is required in future and report to Council.

**24.4.11 - Community Heartbeat Defib:** The defib requires a new battery at a cost of £210.00 + £12.50 delivery + VAT. Community Heartbeat to be asked to investigate battery failure warning as battery should have longer life. Agreed that defibrillator should be removed for investigation.

**24.4.12 - May AGM:** Agreed unanimously to hold Council AGM on May 1<sup>st</sup> at 7.00p.m. Cold Ashby Annual Parish Meeting (Village Assembly) to be held on May 22<sup>nd</sup> at 7.30p.m. Both to be held in Cold Ashby Pavillion.

**24.4.13 - 59/60 Bus:** Discussed. Chair to approach bus company to discuss details of route.

**24.4.14 – Environment:** Discussed community litter pick. Clerk to approach WNC regarding supply and collection of bags

**24.4.15 - Verbal Reports:**

- Councillor Bailey reported on recent meetings of Cold Ashby Playing Field Association and committee nominations.
- Councillor Taylor reported on Village Hall and positive financial position. Council congratulated Village Hall trustees on progress.

**24.4.16 - Post:** None.

The meeting ended at 8.28p.m.

Jonathan Ward-Langman April 10<sup>th</sup> 2024.

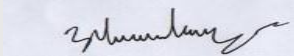
## Accounts April 2024 (see 24.4.7)

Date	Account	Category	Desc	Credit/Debit	£	VAT	Total
01/03/2024	Main	Opening Balance		-	£ 13,919.43	£ -	£ 13,919.43
01/03/2024	Savings	Opening Balance		-	£ 8,716.30	£ -	£ 8,716.30
18/03/2024	Main	Consumables/IT	Ionos - Domain (via Clerk)	Debit	£ 3.60	£ 0.60	£ 3.60
29/02/2024	Savings	Interest		Credit	£ 10.04	£ -	£ 10.04
25/03/2024	Main	Clerks Salary/PAYE	Salary (Jan, Feb, Mar)	Debit	£ 475.80	£ -	£ 475.80
25/03/2024	Main	HMRC	PAYE Tax	Debit	£ 316.80	£ -	£ 316.80
25/03/2024	Main	Clerks Salary/PAYE	DCK - Payroll Lite October - December	Debit	£ 18.00	£ 3.00	£ 18.00
18/03/2024	Main	Consumables/IT	Spanglefish (Website) via Clerk	Debit	£ 39.95	£ -	£ 39.95
19/03/2024	Main	Cemetery Rates	J Stamp & Sons - inscription	Credit	£ 25.00	£ -	£ 25.00
<div style="text-align: center;">Above payments authorised: Clerk</div> <div> <div>Councillor</div> <div>Main Account</div> <div>£ 13,090.28</div> </div> <div> <div>Councillor</div> <div>Savings account</div> <div>£ 8,726.34</div> </div> <div> <div></div> <div>Month Balance</div> <div>£ 21,816.62</div> </div>							
Date:							



Annex A

N.B. End of month balances to be confirmed once payments are approved and processed.

May-24							
Date	Account	Category	Desc	Credit/Debit	£	VAT	Total
01/03/2024	Main	Opening Balance			£13,919.43	£0.00	£13,090.28
01/03/2024	Savings	Opening Balance			£8,726.34	£0.00	£8,726.34
28/03/2024	Savings	Interest		Credit	£9.71	£0.00	£9.71
29/03/2024	Main	Consumables/IT	Ionos Cloud	Debit	-£3.00	-£0.60	-£3.60
03/04/2024	Main	Venue hire	Cold Ashby Memorial Hall	Debit	-£157.50	£0.00	-£157.50
04/04/2024	Main	NCALC	NCALC - membership etc.	Debit	-£254.87	-£2.40	-£257.27
04/04/2024	Main	Streetlights	NPower	Debit	-£251.45	-£12.57	-£264.02
08/04/2024	Main	Grasscutting	Thompson Groundcare	Debit	-£232.96	-£46.59	-£279.55
15/04/2024	Main	Streetlights	Eon	Debit	-£192.00	-£38.40	-£230.40
	Main	Total					-£1,211.57
	Savings	Total					£9.71
Above payments authorised:							
April 25th 2024	Clerk	Jonathan Ward-Langman					
	Councillor			Main Account			TBC



	Councillor			Savings account			TBC
	Date:			Month Balance			TBC



buckbylibraryhub.org

**Buckby Library & Hub *for books & buzz***

Station Road | Long Buckby | Northampton NN6 7QB |

t: 01327 842591 (answerphone) | e: [info@buckbylibraryhub.org](mailto:info@buckbylibraryhub.org) | registered charity 1185196

April 2024

Dear Natalie Heath,

We wrote to your Parish Council last September (2023) to give you a short update about Buckby Library & Hub as we serve villages such as yours as well as Long Buckby. We continue to thrive and develop our offer to local communities, with many events, activities, art & craft, book and games groups, as well as constantly improving our library services.

We are now getting in touch to ask if your Parish Council would consider supporting a specific project. We mentioned in our last update that we had plans to enclose our front porch area to create a secure and weather-proofed space for mobility vehicles and baby buggies, simultaneously reducing obstacles and trip hazards within the building and also conserving energy and reducing our costs. It will also enhance the safety of small children by preventing them running out on to the pavement next to a busy road. We have planning permission, WNC and Parish Council agreement and an architect's plans in place. The builder, who very successfully installed our fully accessible toilet and access to the courtyard garden, also tendered for this project, so we will be proceeding with him in full confidence of a positive outcome.

The project cost is quoted at £55,500 because of the materials required however we are delighted to say we now have over 50% of this figure confirmed via local donations, large and small, two successful grant applications and a commitment from Long Buckby Parish Council. We have recently gained additional funding from a Spring Fayre organised jointly with Long Buckby Community Centre, applied to The Rural Communities in Need Fund via the Northamptonshire Community Foundation and will shortly be applying to the Bernard Sunley Foundation. We are also approaching more local businesses.

Based on the success of these remaining applications our shortfall will be in the region of £12,000.

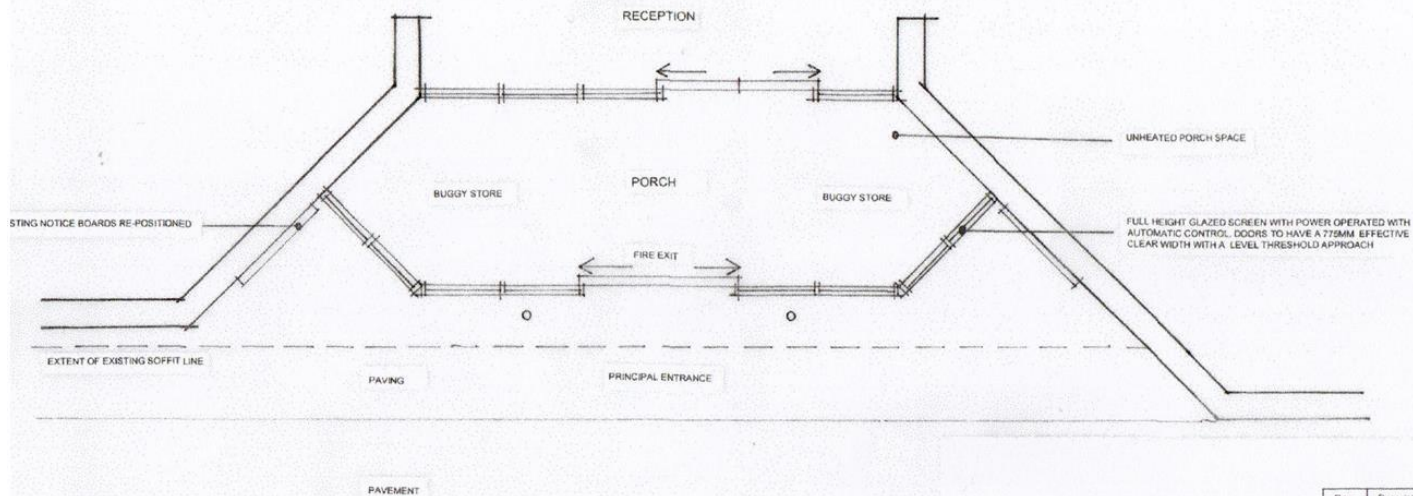
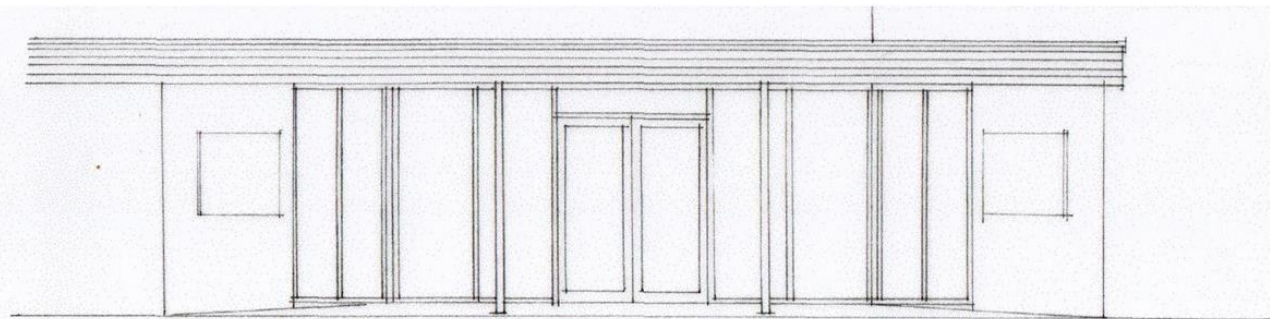
We have a deadline of October 2024 to commence the build and we would be most grateful if your Parish Council would consider making a donation towards this project.

Please find attached a plan of the proposed new space. If you would like any further information about the project, please don't hesitate to get in touch.

We look forward to hearing from you.

Best regards,

Hazel Johnson (Trustee - Fundraising)



1:50 0 1 2 2.5m

Rev	Description	Date	Drawn
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JJB CHARTERED  
ARCHITECTS LTD  
25A High Street, Daventry,  
Northamptonshire, NN11 4BG  
Telephone No: 01327 301123  
E-mail: info@jbbarchitects.co.uk

Client	Buckby Library & Hub	Original Drawing Size	A3
Scale	1: 50	Drawing Issue	Sketch
Date	16-03-21	Job/Drawing No	2109-sk04
Drawing Title	OPTION A - Proposed Entrance Porch		



Email from Royal British Legion Industries

As we approach the anniversary of perhaps the most pivotal moment in the Second World War, RBLI is proud to unveil our new D-Day 80th Anniversary decorative collection to help your parish council join the many others across the UK in commemorating this momentous milestone. The decorations, made or fulfilled by veterans and those with disabilities in the UK, stand testament to the unwavering courage and sacrifice displayed by the brave soldiers who stormed the beaches of Normandy on 6th June 1944.

At RBLI, we believe that it is of upmost importance that the sacrifices made by our veterans are recognised and remembered by our nation, with dedications being prominently displayed in the local community. Our range of lamp post signs, flags, and Tommy statues is designed just for this.

**Will you join us in this nationwide commemoration?**

Please note that RBLI is an entirely separate charity from The Royal British Legion in governance and finance, sharing similarities for historic reasons but receiving no income from the Poppy Appeal.

Royal British Legion Industries Registered Charity Number:

England & Wales 0210063 | Scotland SC048795 | VAT Number GB916326234

Every item purchased directly provides vital employment and income to aid vulnerable veterans that have fallen on hard times, so when you choose our products, you are not only paying homage to our heroes but also supporting the livelihoods of those who have served our nation.



# D-Day 80

Commemorate the 80th Anniversary of the D-Day Normandy landings and remember the sacrifices paid by the members of our nation's Armed Forces on June 6th 1944.

This entire collection is made or fulfilled by vulnerable veterans and those with disabilities employed by RBLI.

Sort by  
Best Selling ▾

3 products



D-Day 80 Large Flag  
£19.99



D-Day 80 Lamp Post Sign  
£4.99



D-Day Commemorative Unknown  
Tommy Statue  
From £175.00